

ACCEPTABLE USE INTERNET POLICY page 1 of 2

The aim of this Acceptable Use Policy is to ensure that pupils will benefit from learning opportunities offered by Eureka's Internet resources in a safe and effective manner. Internet use and access is considered a resource and privilege. Therefore, if the AUP (Acceptable Use Policy) is not adhered to this privilege will be withdrawn and appropriate sanctions – as outlined in the AUP – will be imposed.

Before signing, the AUP should be read carefully to ensure that the conditions of use are accepted and understood.

Eureka's Safe Internet Use Strategy

Eureka employs a number of strategies in order to maximize learning opportunities and reduce risks associated with the Internet. These strategies are as follows:

General

- Internet sessions will always be supervised by a teacher.
- Filtering software and/or equivalent systems are used on Eureka computers in order to minimize the risk of exposure to inappropriate material.
- Eureka will regularly monitor pupils' Internet usage.
- Students and teachers will be provided with training in the area of Internet safety.
- Uploading and downloading of non-approved software will not be permitted.
- Virus protection software will be used and updated on a regular basis.
- The use of personal floppy disks, memory sticks, CD-ROMs, or other digital storage media in school requires a teacher's permission.
- Students will treat others with respect at all times and will not undertake any actions that may bring Eureka into disrepute.

WORLD WIDE WEB

- Students will not intentionally visit Internet sites that contain obscene, illegal, hateful or otherwise objectionable materials.
- Students will report accidental accessing of inappropriate materials in accordance with school procedures.
- Students will use the Internet for educational purposes only.
- Students will not copy information into assignments and fail to acknowledge the source (plagiarism and copyright infringement).
- Students will never disclose or publicize personal information.
- Downloading materials or images not relevant to their studies, is in direct breach of Eureka's acceptable use policy.
- Students will be aware that any usage, including distributing or receiving information, school-related or personal, may be monitored for unusual activity, security and/or network management reasons.

Email

- Students will use approved email accounts under supervision by or permission from a teacher.
- Students will not send or receive any material that is illegal, obscene, defamatory or that is intended to annoy or intimidate another person.
- Students will not reveal their own or other people's personal details, such as addresses or telephone numbers or pictures.
- Students will never arrange a face-to-face meeting with someone they only know through emails or the internet.
- Students will note that sending and receiving email attachments is subject to permission from their teacher.
- Students will only have access to chat rooms, discussion forums, messaging or other electronic communication only for purposes that have been approved by Eureka.
- Chat rooms, discussion forums and other electronic communication forums will only be used for educational purposes and will always be supervised.
- Usernames will be used to avoid disclosure of identity.
- Face-to-face meetings with someone organized via Internet chat will be forbidden.

Eureka Para-School Program

Partnering with families to provide CHRIST-CENTERED educational support and learning opportunities

Tutoring • Music • Field Trips • Classes • Chapel

ACCEPTABLE USE INTERNET POLICY page 2 of 2

Eureka Website (www.Eureka-Ministries.org) and Facebook page:

- Pupils will be given the opportunity to publish projects, artwork or school work on the World Wide Web in accordance with clear policies and approval processes regarding the content that can be loaded to Eureka's website
- The website will be regularly checked to ensure that there is no content that compromises the safety of pupils or staff.
- Website using facilities such as guestbooks, noticeboards or weblogs will be checked frequently to ensure that they do not contain personal details.
- The publication of student work will be co-ordinated by a teacher.
- Pupils' work will appear in an educational context on Web pages with a copyright notice prohibiting the copying of such work without express written permission.
- Eureka will endeavour to use digital photographs, audio or video clips focusing on group activities. Content focusing on individual students will not be published on Eureka website without parental permission.
- Personal pupil information including home address and contact details will be omitted from school web pages.
- Eureka website will avoid publishing the first name and last name of individuals in a photograph.

Personal Devices

Pupils using their own technology in school, such as leaving a mobile phone turned on or using it in class, sending nuisance text messages, or the unauthorized taking of images with a mobile phone camera, still or moving is in direct breach of Eureka's acceptable use policy.

We do allow the use of mobile phones, or other devices (PSP, DS, iPod, etc.) only under the supervision or with the permission of Eureka.

Sanctions

Misuse of the Internet may result in disciplinary action, including written warnings, withdrawal of access privileges and, in extreme cases, suspension or expulsion. Eureka also reserves the right to report any illegal activities to the appropriate authorities.

I agree to follow Eureka's Acceptable Use Policy on the use of the Internet and technology. I will use the Internet and technology in a responsible way and obey all the rules at Eureka. .

Name of Student: _____ Pupil's Signature: _____ Date: _____

Parent/Guardian

As the parent or legal guardian of the above pupil, I have read the Acceptable Use Policy and grant permission for my son or daughter or the child in my care to access the Internet. I understand that Internet access is intended for educational purposes. I also understand that every reasonable precaution has been taken by Eureka to provide for online safety but Eureka cannot be held responsible if pupils access unsuitable websites.

In relation to Eureka's website and Facebook page, I accept that, if Eureka considers it appropriate, my child's exemplary schoolwork and/or photos taken during Eureka activities may be chosen for inclusion on the website. I understand and accept the terms of the Acceptable Use Policy relating to publishing children's work and images on Eureka's website and/or Facebook page.

Signature: _____ Date: _____